


CABINET CAPITAL ASSETS COMMITTEE
FORWARD WORK PLAN

1 JULY 2017 TO 31 OCTOBER 2017

Explanatory Note

This work plan consists of items to be considered by the Cabinet Capital Assets Committee in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
- exceeds £4million including any optional extension period; or
- involves the transfer of 50 or more employees in or out of the council; or
- relates to a matter which is commercially, politically or strategically sensitive.

7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Baroness Scott of Bybrook OBE	Leader of the Council
Cllr John Thompson	Deputy Leader of the Council and Cabinet Member responsible for communications, communities, leisure and libraries
Cllr Laura Mayes	Cabinet Member responsible for children, education and skills
Cllr Chuck Berry	Cabinet Member responsible for economic development and housing
Cllr Toby Sturgis	Cabinet Member responsible for planning and strategic asset management
Cllr Philip Whitehead	Cabinet Member responsible for finance, procurement, IT and operational assets
Cllr Richard Clewer	Cabinet Member responsible for corporate services, heritage, arts and tourism
Cllr Bridget Wayman	Cabinet Member responsible for highways, transport and waste
Cllr Jerry Wickham	Cabinet Member responsible for adult social care, public health and public protection

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet Capital Assets Committee. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet Member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet and its Committees are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question

or make a statement. Written notice of questions should be sent Yamina Rhouati, Democratic Governance Manager Yamina.Rhouati@wiltshire.gov.uk by 12.00 noon three working days before the meeting. Please contact Democratic Services on 01225 718024 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	To be considered in Private
3 July 2017						
3 Jul 2017 Disposal of freehold interest of assets	Non-Key To consider whether the Council should relinquish the freehold interest of various Council owned sites.	Consultation will be held with appropriate cabinet departments		Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk	Mike Dawson mike.dawson@wiltshire.gov.uk Barry Pirie (Associate Director, People and Business)	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	To be considered in Private
<p>3 Jul 2017 Capital requirement for new and replacement waste containers - Waste Services</p>	<p>Non-Key To obtain the necessary funding required to allow the council to discharge its statutory duty to collect municipal waste and to allow residents to comply with the council's waste containment policy, and enable businesses to comply with their legal duty of care to ensure their waste is properly contained. The use of wheeled bins is an integral tool that helps the council manage waste arisings, thereby helping control significant waste collection and disposal costs.</p>			<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Tracy Carter tracy.carter@wiltshire.gov.uk Tel: 01225 713258</p> <p>Tracy Carter (Associate Director, Waste and Environment)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	To be considered in Private
<p>3 Jul 2017 Land owned by Wiltshire Council at Old Sarum</p>	<p>Key Decision To provide additional community services for the Old Sarum Area and enable the delivery of employment and housing.</p>			<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Scott Anderson, Helen Clift, Richard Walters scott.anderson@wiltshire.gov.uk, Helen.Clift@wiltshire.gov.uk, richard.walters@wiltshire.gov.uk Tel: 01722 434689, Tel: 01225 712531,</p> <p>Alistair Cunningham (Associate Director, Economy and Planning)</p>	<p>Fully exempt</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	To be considered in Private
<p>3 Jul 2017 Porton Science Park – Phase 1 Incubation Centre</p>	<p>Key Decision To progress delivery of the Porton Science Park project to complete the first phase of development; and finalise arrangements for potential lease holders.</p>			<p>Cllr Chuck Berry chuck.berry@wiltshire.gov.uk</p>	<p>Scott Anderson, Helen Clift, Richard Walters scott.anderson@wiltshire.gov.uk, Helen.Clift@wiltshire.gov.uk, richard.walters@wiltshire.gov.uk Tel: 01722 434689, Tel: 01225 712531,</p> <p>Alistair Cunningham (Associate Director, Economy and Planning)</p>	<p>Fully exempt</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	To be considered in Private
<p>3 Jul 2017 School Capital Programme - Additional Projects Report</p>	<p>Key Decision Short report to add essential projects to the school capital infrastructure programme of work.</p>	<p>Consulted with Executive Member and Portfolio holder, senior officers, relevant stakeholders (schools) and local Cllrs Meetings</p>	<p>School Capital Programme - Additional Projects Report FINAL version School Places Strategy - Executive Summary FINAL.docx</p>	<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Clare Medland clare.medland@wiltshire.gov.uk</p> <p>Julia Cramp (Associate Director, Commissioning, Performance and School Effectiveness)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	To be considered in Private
<p>3 Jul 2017 East Wing Planning Application submission</p>	<p>Non-Key Update Cabinet Members of the intention to submit an outline planning application for the redevelopment of the East Wing site in Trowbridge.</p>			<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Helen Clift, Raquel Leonardo, Tim Martienssen Helen.Clift@wiltshire.gov.uk, Raquel.Leonardo@wiltshire.gov.uk, tim.martienssen@wiltshire.gov.uk Tel: 01225 712531, , Alistair Cunningham (Associate Director, Economy and Planning)</p>	<p>Open</p>
<p>12 September 2017</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	To be considered in Private
<p>12 Sep 2017 Capital Budget Monitoring</p>	<p>Non-Key Capital monitoring qtr 1 2017/2018</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Stuart Donnelly stuart.donnelly@wiltshire.gov.uk Tel: 01225 718582</p> <p>Michael Hudson (Associate Director, Finance)</p>	<p>Open</p>
<p>12 Sep 2017 Consider options for former Tisbury Sports Centre</p>	<p>Non-Key A report to consider the options for the former Tisbury Sports Centre following completion of the Nadder Centre</p>	<p>Consultation with appropriate departments will be undertaken</p>		<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Mike Dawson mike.dawson@wiltshire.gov.uk</p> <p>Barry Pirie (Associate Director, People and Business)</p>	<p>Open</p>